



MT. CALVARY & GETHSEMANI CATHOLIC FUNERAL SERVICES

MEMORIAL REGULATIONS

(Effective August 2010)

GRAVE AND LAWN CRYPT MEMORIALS

1. No memorial shall be placed on any grave until such time as the grave and any charges related to the grave are paid in full.

FLAT MEMORIAL SIZES (Sawn sides only) -

Baby Sections - 2' 2" x 1' 4" x 4"

Single Memorials - 2' 6" x 1' 6" x 4"

Veterans Memorials 2' x 1' (Government provided markers, no sanded border required)

Double Memorials - 4' x 1' 6" x 4"

Half Ledger - 2' 10" x 3' 9" x 4"

Full Ledger - 2' 10" x 6' 9" x 4"

Altar Garden, Divine Mercy, and St. Peter* (Lawn crypts) - 2' x 2' x 4". Required 2" sanded border.
Modified full ledgers may be placed on lawn crypts only after the second casket burial in doubles - 2' x 5' with 2" sanded border.

Good Shepherd Block 1 – cremations spaces only - 20" x 20" x 4" with 1" sanded border

St. Francis Green burial – Please see section XI. for requirements related to green burial sections.

2. All flat memorials require a fixed sanded border of 2" or 3" wide except as noted in #1 above.
3. Cement borders are prohibited unless they are placed on a veteran's marker or match an existing flat memorial of a spouse, parent, child or sibling located in an interment space directly next to and contiguous to the grave upon which the flat memorial is to be placed. Concrete borders may only be placed on rock sided memorials (except government supplied markers). Cemetery is not responsible for replacing broken borders and may, at its discretion, remove concrete borders and re-set the headstone.
4. Ceramic or metal portraits require a damage waiver signed and filed with the Cemetery office and must be recessed below the flat memorial surface. Emblems and portraits may not comprise more than 25% of the memorial surface. Under no circumstances is the Cemetery responsible for lost, stolen or damaged emblems or portraits.
5. The cemetery is not responsible for the repair of damaged memorials from vandalism or acts of God. Cemeteries are not responsible for surface scratches on any memorial regardless of the cause. The cemetery is not responsible for damage of any kind to memorials unless it can be clearly shown that the damage was caused by Cemetery equipment or personnel.
6. All lettering on flat memorials must be in a position so that the lettering can be read from the foot of the grave. Single markers must also be placed evenly over one single grave while double markers are to be placed evenly over two graves.
7. No more than one (1) flat memorial may be placed on any grave.
8. Memorial excavations shall not exceed ½" larger than flat memorial size in length or width. Excess excavation materials (sod and dirt) must be removed from the cemetery. Excess excavation must be back filled.
9. **Vases are not allowed in granite or concrete borders except with prior approval and a damage waiver filed at the cemetery office.** Waivers must clearly state that the cemetery is not liable for damage to the vase, marker or border and that the cemetery is not responsible for the maintenance of any vase border under any condition.

The waiver shall be signed by the owner of the right of interment. Vase borders may be no larger than 12" x 12" Vases should be of the "Permavase" type or equivalent in strength and quality. In no circumstances is the Cemetery responsible for lost, stolen or damaged vases. Cemetery discourages marker designs with cored vase holes and will not be held liable for damage to markers with this arrangement.

10. All "in ground" vases are to be set directly into the ground as specified below:
 - Single flat headstones: The first vase is to be set 18" below and centered with headstone or where headstone would be placed. The second vase is to be set 18" directly below first vase. A maximum of 2 vases may be placed on a single grave, marked with a single headstone.
 - Double flat headstones: The families have the option of placing a maximum of two vases per grave or having 2 vases set between the graves. If the vases are to be set on a single grave then they are to be centered under the name. If the family wishes to have the vases set between the graves, the first vase is to be set 18" below and centered with the double headstone. The second vase will be set 18" directly below the first.
 - Half and Full ledger markers: One vase - centered 6" below ledger. Two vases - centered 1' apart below center of the ledger.
11. Grave ledgers require a foundation and must be flush with the ground. Full ledger foundations may be comprised of six 12" round cement filled tubes placed 24" deep. Half ledgers may be comprised of four 12" round cement filled tubes placed 24" deep. Foundations may not be placed in winter months or within 3 months of a burial unless special approval is received. Other foundation designs may be approved on a case by case basis.
12. All stock designs offered by Mt. Calvary & Gethsemani Catholic Cemeteries are permissible. Added lettering, personalization, phrases and other designs are allowed only if they are consistent with the values of the Catholic Church. Acceptations of non-stock designs, specific phrasing and personalization's will be at the sole discretion of the Director of Cemeteries, the Superintendent of Cemeteries or their designee. It is recommended that non-stock designs, phrasing and/or personalization be pre-approved by the Superintendent of Cemeteries.
13. The craftsmanship of all memorials placed in the cemetery must be equivalent or superior to that offered by both Mt. Calvary & Gethsemani Catholic Cemeteries.
14. The monument installer must stop at the office prior to installing any memorial to ensure the Cemetery's requirements have been met. The Cemetery office will provide a work order that is to be returned to the office after installation is complete. All work is subject to the rules and regulations of the Cemetery. All installers must carry public liability insurance as required by the Archdiocese of Portland in Oregon. Requirements are available in the cemetery office upon request. Current insurance requirements must be kept on file at the cemetery and if not on file, must be made available to the cemetery upon request.
15. The monument dealer, upon request to install or inscribe, shall provide the following:
 - a. Name appearing on the memorial.
 - b. Name, address, phone number, and relationship to the deceased of the person ordering the memorial.
 - c. The size of the memorial and a description of the design and layout.
 - d. A memorial installation or inscription authorization provided by Mt. Calvary or Gethsemani signed by the grave owner or if deceased, the grave owners nearest of kin, or appropriate legal representative.
16. Installation work must be done during normal business hours; Monday through Friday from 8:00 a.m. to 4:00 p.m. Notice of intention to install or inscribe any memorial shall be given at least 48 hours prior.

Mt. Calvary & Gethsemani Catholic Cemeteries

CRYPTS AND NICHE LETTERING AND EMBLEM PLACEMENT

1. Crypt and niche walls and aisles are to have uniform lettering styles to the extent possible. Uniformity and allowable of lettering style and layout will be at the sole discretion of the Superintendent or designee. Name and date lettering on crypts within walls and aisles with brass or bronze lettering bars shall, to the extent possible, match existing lettering materials, styles and type.
2. Engraved lettering of names and dates is only allowed on designated mausoleum and niche walls. Engraved lettering shall, to the extent possible, match all or the majority of lettering (font, justification, size and color) within that wall or aisle.
3. On all crypts, a single line of endearment may be inscribed below names and dates (at the bottom of the crypt shutter).
4. No photos may be placed on any crypt or niche shutter unless placed in a brass or bronze frame approved by the cemetery.
5. Approved emblems not exceeding 4" in height and width may be inscribed in the lower left corner of any niche.
6. Only one approved emblem, or; line of endearment or; photo may be placed on a niche.
7. Up to two emblems or photo frames may be placed on any crypt shutter with a maximum height and width of 6". The first frame or emblem is placed in the lower right corner and the second in the lower left corner of the shutter.
8. Emblems, frames and lines of endearment are allowed only if, in the sole discretion of the Superintendent, they will not affect future memorialization, do not cause undue crowding and in the cases of lines of endearment, match the layout and font of the names on the shutter.
9. The Superintendent reserves the right to make exceptions to crypt and niche lettering, emblem and photo frame placement on a case by case basis.

Mt. Calvary & Gethsemani Catholic Cemeteries

ADDITIONAL REGULATIONS FOR UPRIGHT MONUMENTS

(Effective 2010)

1. Placement of all upright monuments is limited to graves that are designated as monument spaces on cemetery maps and on the Conditional Sales Agreement. Monuments will only be allowed only where there is an adequate easement. No monuments will be allowed where it would impede the digging access to the grave(s) being marked or adjacent graves. An example is where there are existing upright monuments on adjoining graves (head and foot) of the grave in question.
2. Upright monuments may only be placed when two (2) or more contiguous graves are owned by a single purchaser. The monument will be centered over the designated graves.
3. A single flat memorial or ledger will be allowed in addition to the monument provided there is adequate easement space, and the memorial aligns with others in its platted row.
4. Die must be doweled to the base in at least two places. Dowels must be a minimum of 8" in length.
5. All bases must be rock sided and at least 4" high. No polished inscriptions or designs are allowed on the base without a damage waiver filed with the cemetery office. Cemetery is not responsible for damage to polished bases of monuments or benches under any circumstances.
6. All upright monuments must have a separate base and be placed on cement or granite foundations.
7. Foundations must be at least 8" wider and 8" longer than the base. Bases are to be centered on the foundation. Foundations are to be at least 8" in thickness under the monument base be level. Foundation areas outside the monument base (the mow strip) must be a minimum of 4" in thickness and be flush with the ground. Base foundations and mow strips may be formed and poured separately. Foundations must be smooth or broom finished and be within the designated monument easement.
8. All foundation forms must be inspected by the Superintendent or designee before concrete is poured or are subject to removal.
9. Cement tube type foundations may be allowed where foundations are in non-turf areas or can be used to support a ledger base being used as a foundation.
10. Bases must be placed within the easement and must be 8" in width less than the foundation. In the case of a 2' long easement, base width cannot exceed 16". Where a three or four foot easement exists, the base length (from grave top to bottom) may be 18".
11. Monument base width may not exceed 50% of the total width of the graves to be marked. For example a 40" monument base is the maximum length allowed over two 40" wide graves.
12. Cemetery may remove, bury or lay flat any upright monument that, in the opinion of the Superintendent or designee, is in disrepair, unsafe or becomes unsightly.
13. Uprights and benches in Divine Mercy and St. Peter are allowed only in the family courtyard spaces where such placement is specifically noted on the Conditional Sales Agreement. Upright monuments and benches must match the existing size and styles to ensure uniformity. Monument colors are limited to elite black, elite red and elite green or equivalent colors. Benches are limited to elite white or Georgia grey.